



TOWN OF MANCHESTER



POSITION AVAILABLE

LABORATORY DIRECTOR
40 hours per week
\$75,081.66 – 94,022.58

CLOSING DATE: FRIDAY, JUNE 22, 2018

(Applications must be received in the Human Resources Department by 4:30 p.m.)

SUMMARY OF POSITION: Under general supervision, supervises and participates in the operation of a laboratory for testing, analyzing and providing technical advice on water and sewage process and quality control.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES: Extensive knowledge of chemistry and bacteriology, particularly as applied to the analysis of water and wastewater. Working knowledge of Federal and State requirements and standards in the quality of potable water and of sewage discharge. Working knowledge of sampling procedures and laboratory techniques and equipment for water and wastewater testing. Knowledge of general laboratory safety practices. Knowledge of water treatment and sewage treatment process. Ability to plan and supervise the work of subordinates and to communicate effectively with others on technical matters.

MINIMUM TRAINING AND EXPERIENCE: Graduation from college with a Bachelor of Science degree, including courses in chemistry and bacteriology, and at least on (1) year of experience working in a water laboratory. One (1) year supervisory experience required. Must hold valid Connecticut motor vehicle operator's license.

Must obtain certification from State of Connecticut Department of Environmental Protection for the Association of Boards Certification Analyst Level I within one (1) year of employment.

EXAMINATION WILL CONSIST OF:

<u>Parts</u>	<u>Weight</u>	<u>Passing Score</u>
Oral Examination	100%	80%

Applications and job description are available in the Human Resources Department, 41 Center Street, P.O. Box 191, Manchester, CT 06045-0191 or visit our website at: <http://hrd1.townofmanchester.org/index.cfm/employment-opportunities/>. Applications must be received in the Human Resources Department by 4:30 p.m. on Friday, June 22, 2018 or must be postmarked by Friday, June 22, 2018.

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Town of Manchester is an equal opportunity employer and encourages applications from women, minorities, veterans and the disabled. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.