



TOWN OF MANCHESTER



POSITION AVAILABLE

WATER SAFETY INSTRUCTOR – LIFE GUARD

Current Vacancy in the Department of Leisure, Family and Recreation

\$12.50/hr. – Part Time

Must be available to work flexible hours, including evenings and weekends

CLOSING DATE: MONDAY, NOVEMBER 27, 2017

(Applications must be received in the Human Resources Department by 4:30 p.m.)

SUMMARY OF POSITION: Responsible for planning, coordinating and teaching learn-to-swim and water safety courses.

DESIRABLE KNOWLEDGE AND SKILLS: Thorough knowledge and application of swimming and water safety skills as well as teaching swimming and water safety skills. An understanding of facility characteristics, rules, policies and procedures. Leadership and public relation skills. Communication and decision-making skills.

REQUIREMENTS: Must be 17 years of age or older. Must have the American Red Cross Water Safety Instructor designation. Must also have the American Red Cross Lifeguard Training and First Aid certifications. Must have the American Red Cross CPR for the Professional Rescuer certification. Must be trained with Blood Borne Pathogens.

Applications and job description are available in the Human Resources Department, 41 Center, Street, P.O. Box 191, Manchester, CT 06045-0191 or by calling (860) 647-3126 or visit our website at: www.townofmanchester.org. Applications must be received in the Human Resources Department by 4:30 p.m. on Monday, November 27, 2017 or must be postmarked by Monday, November 27, 2017. The Town reserves the right to limit the number of applications it accepts. No faxed or e-mailed resumes and/or applications will be accepted.

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.