



TOWN OF MANCHESTER



POSITION AVAILABLE

PT ENVIRONMENTAL HEALTH INSPECTOR (Health Department)

\$25 per hour/19.5 hours per week

Afternoon and early evenings Monday – Friday, occasional weekends

Part-time Flexible

CLOSING DATE: Applications will be accepted until the position is filled

(Applications will be screened upon receipt)

SUMMARY OF POSITION: Under general supervision of Chief Sanitarian, is responsible for performing health inspections for the Town. Performs diversified tasks that identify or prevent violations of the State of Connecticut Public Health Code. Performs routine and follow-up inspections of food service establishments, massage therapy establishments and cosmetology establishments to ensure they are operating in compliance with the State of Connecticut Public Health Code, other state regulations and statutes as well as other town ordinances and policies.

KNOWLEDGE AND SKILLS REQUIRED: Knowledge of and ability to interpret the State of Connecticut Public Health Code and other regulations and statutes. Ability to conduct effective inspections and to enforce orders firmly and courteously based on the findings of such inspections. Familiarity with modern equipment relating to public health code enforcement, including computerized office procedures.

MINIMUM QUALIFICATIONS: Bachelor’s Degree from a recognized college or university with a major in public health, biological, environmental, sanitary science or related field, plus current State of Connecticut Certification in Food Service Inspection preferred. Valid Connecticut Driver’s license, as this person will be driving a Town Vehicle to do the inspections.

EXAMINATION WILL CONSIST OF:

<u>Parts</u>	<u>Weight</u>	<u>Passing Score</u>
Oral Exam	100%	70%

Applications and job description are available in the Human Resources Department, 41 Center Street, P.O. Box 191, Manchester, CT 06045-0191 or visit our website at: <http://hrd1.townofmanchester.org/index.cfm/employment-opportunities/>. Applications will be accepted until the position is filled. The Town reserves the right to limit the number of applications it accepts. **No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, minorities, veterans and the disabled.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.