



TOWN OF MANCHESTER, CONNECTICUT

Deputy Director of Public Works for Sustainability and Materials Management

Background

The landscape of environmental services and materials management in the municipal sector has changed dramatically over the past ten years. Global and national policy changes regarding the handling of recycled materials have forced local governments to rethink how waste and recyclables are processed and managed. In addition, a renewed focus on sustainability across both private and public sectors have underscored the importance of meeting the needs of the present without compromising the ability of future generations to meet their needs.

The Town of Manchester and its Public Works Department which is responsible for effectively and efficiently maintaining the town's infrastructure, improving roadway systems, supporting forward-thinking environmental initiatives, and delivering superior external and internal customer service, is committed to responding to these changing dynamics in a proactive and effective manner.

The Position

The Town of Manchester, Connecticut is seeking a forward-thinking, innovative and experienced individual to serve as the Deputy Director of Public Works for Sustainability and Materials Management.

The Department of Public Works provides basic core services for the residents of Manchester that are essential to neighborhood quality of life. Public Works is responsible for the maintenance of the Town's public infrastructure, including roads, curbs, sidewalks, streetlights, signs, storm drainage, bridges, parks and buildings, as well as the operation of the Manchester Landfill. The Department is comprised of eight divisions, including Building Inspection, Engineering, Facilities Management, Highway, Parks, Cemetery, Sanitation, and Fleet Maintenance.

Under guidance of the Director of Public Works, the Deputy Director will help provide strategic leadership and sound management principles for the department, with a focus on researching, developing, and implementing sustainable practices, as well as overseeing and managing the Town's materials management operations. The incumbent will need to be both strategically minded and hands-on; that is, comfortable in helping the Director set a long term vision but also able to understand the details of daily operations.

The ideal candidate will combine a passion for public service and improving residential quality of life with a demonstrated history of success in implementing and overseeing dynamic organizational operations. The Town is looking for an individual to systematically, creatively, and thoughtfully find ways to help Manchester achieve a vision of becoming a fully sustainable community, or one that utilizes environmental, human, and economic resources to meet our present needs and those of future generations.

The Deputy Director of Public Works for Sustainability and Materials Management will work closely with town committees and boards and will need an understanding of alternative energy program management, government, municipal and private energy trends. Accordingly, the candidate will need to demonstrate strong people skills and the ability to effectively deal with a wide range of internal and external stakeholders.

Requirements

The chosen candidate must have a bachelor's degree from an accredited college or university in Engineering, Environmental Science, Environmental Management, Sustainability, Business Administration, Public Administration or related field, along with four (4) years of progressively responsible experience in municipal materials management, solid waste collection, recycling and disposal, or similar work in a non-municipal setting.

The candidate should possess four (4) years of progressively responsible experience in financial and administrative proficiency as it relates to the oversight of a sanitation enterprise fund. The possession of, or ability to obtain, State of Connecticut license as Landfill Operator within one year is required, as well as a valid Connecticut motor vehicle operator's license. LEED-AP Credentialed is desirable.

In addition to the technical requirements, the hiring committee will be looking for candidates with the following "soft" skills:

- Self-starter
- Problem solver
- Effective communicator
- Detailed oriented
- Works well under pressure
- Strategic thinker
- Organized
- Flexible
- Hands-on
- Creative