



TOWN OF MANCHESTER



POSITION VACANCY

COMMUNITY HEALTH NURSE

Health Department

\$65,000 - \$76,000

37.50 hours/week

CLOSING DATE: Thursday, February 23, 2017

(Applications must be received in the Human Resources Department by 4:30 p.m.)

SUMMARY OF POSITION: Under general direction of the Director of Health, plans, supervises and provides public health services of a clinical, research and/or educational nature. Assists contract physician to provide Town Employee Health services and OSHA compliance.

DESIRABLE KNOWLEDGE AND SKILLS: Provides required investigation and follow-up of communicable disease reports and serves on infection control committees of hospital. Assists with needs assessments, epidemiological or statistical studies relating to the health of the community, consults with the medical advisor and other Human Services Department staff regarding study topics, methods and results. Thorough knowledge of current community nursing principles and practices. Ability to analyze data to determine patterns of health and illness in the community and recognize the impact of various environmental, cultural and social influences of these patterns. Assists contract physician in management of employee health services for pre-employment screening, routine screenings and workers' compensation cases.

MINIMUM QUALIFICATIONS: Bachelor's degree in Nursing with a current license to practice in Connecticut and a minimum of two (2) years' of experience in a public or community health program. Occupational medicine experience a plus. Suitable experience may be substituted for educational attainment if deemed appropriate by the General Manager or his designee.

<u>EXAMINATION WILL CONSIST OF:</u>	<u>Parts</u>	<u>Weight</u>	<u>Passing Score</u>
	Oral Examination	100%	80%

Applications are available in the Human Resources Department, 41 Center, Street, P.O. Box 191, Manchester, CT 06045-0191 or by calling the Recruitment Information Hotline at (860) 647-3170 or view our website at: <http://www.manchesterct.gov>. Applications must be received in the Human Resources Department by 4:30 p.m. on Thursday, February 23, 2017 or must be postmarked by February 23, 2017. **No faxed or e-mail copies of resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.