



TOWN OF MANCHESTER



POSITION AVAILABLE

CHIEF INNOVATION OFFICER

Information Systems

\$125,000 - \$135,000

OPEN UNTIL FILLED

SUMMARY OF POSITION: Coordinate the development of a data-driven innovation strategy for the Town, which includes leading the Town's efforts to collect, analyze, and disseminate data to the public and across departments, facilitating the institutionalization of data-driven decision-making and continuous improvement processes across the organization, and promoting transparency through the use of accessible, open data.

ESSENTIAL JOB FUNCTIONS: Serve as a strategic adviser to the General Manager and Board of Directors to facilitate organizational decision-making. Align technology strategy with the policy goals of the Town and ensure that the organization's technology provision evolves to meet those goals. Actively seek ways that technology can drive better results and experiences for Town staff and constituents, communicates opportunities to other department leaders, and co-develops plans for implementation.

REQUIREMENTS: Eight (8) years' experience in one or more of the following types of organizations: a) a private sector firm with a culture committed to performance improvement measures and best practices; (b) a management consulting firm dealing with organizational efficiencies, cost-saving analysis, and performance enhancements; (c) a forward-thinking government/not-for-profit entity that has embraced change management and innovative techniques; or (d) a very closely related working environment. Ideal candidates will also present progressively responsible managerial, supervisory experience with major emphasis on strategic program development, business model development, and change management.

Must possess a bachelor's degree in Public Administration, Business Administration, Information Technology, or a related field. Master's degree in business administration, public administration, and/or Information Technology strongly preferred. Prior experience working in municipal government and/or the public sector strongly preferred.

APPLICATION INSTRUCTIONS

To apply please visit: www.townofmanchester.org, under Employment Opportunities. PLEASE NOTE: The Town of Manchester Online or Print Application is the ONLY valid Form accepted. Resumes and Cover Letters submitted without the accompanying Application are NOT considered complete. Applications submitted through any other site will not be accepted. E-mailed or faxed applications will not be accepted.

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans and the disabled.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.