



TOWN OF MANCHESTER



POSITION VACANCY

CHEMIST

Water and Sewer Department

\$57,330.26 – 67,093.00

CLOSING DATE: Friday, September 28, 2018

(Applications must be received in the Human Resources Department by 4:30 p.m.)

SUMMARY OF POSITION: Performs daily and periodic physical, chemical, and microbiological tests of water and wastewater as required for process control or regulatory compliance. Performs calibrations, maintenance of laboratory equipment and prepares standards and reagents as needed. Performs quality assurance measures in accordance with State and Federal requirements.

DESIRABLE KNOWLEDGE AND SKILLS: Ability to use computer software for basic laboratory functions; LIMS, Excel, Word. Ability to perform simple mathematical computations. Ability to carry out instructions furnished in written, oral or diagrammatic form. Ability to work independently. Knowledge of analytical laboratory methods and general laboratory safety practices.

MINIMUM TRAINING AND EXPERIENCE: Bachelor's degree in chemistry, environmental science, or biology and two (2) years of experience in water or wastewater laboratory analysis or Associate's degree in chemistry, environmental science, or biology and three (3) years of environmental laboratory experience in water or wastewater analysis. Experience with ion chromatography or similar instrumentation preferred. College course work or other training equivalent to Associate's degree may be substituted for the degree. Must obtain Certification from State of Connecticut Department of Environmental Protection for the Association of Boards Certification Analyst Level I within one (1) year of initial date of employment.

EXAMINATION WILL CONSIST OF:

<u>Parts</u>	<u>Weight</u>	<u>Passing Score</u>
Written Examination	100%	70%

Applications and job description are available in the Human Resources Department, 41 Center Street, P.O. Box 191, Manchester, CT 06045-0191 or visit our website at: <http://hr.townofmanchester.org/Onlineapplication.cfm>. Applications must be received in the Human Resources Department by 4:30 p.m. on Friday September 28, 2018 or must be postmarked by Friday, September 28, 2018. The Town reserves the right to limit the number of applications it accepts. **No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans and the disabled.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.